



NORTHERN
ILLINOIS
UNIVERSITY

ACADEMIC ADVISING SYLLABUS

OM
& IS

INTRODUCTION

Office Location: Barsema Hall 328A

Hours: 10 am - 3 pm Mon to Fri
(additional meeting times available upon request)

Phone: (815) 753-6372

Email: rdevereaux2@niu.edu

Website: <https://www.cob.niu.edu/academic/s/omis/index.shtml>

Request Appointment:

<https://niuhuskies.campus.eab.com/pal/09Xq5ZlCtK>



When you walk through a storm
Hold your head up high
And don't be afraid of the dark

At the end of a storm
There's a golden sky
And the sweet silver song of a lark

Walk on through the wind
Walk on through the rain
Though your dreams be tossed and blown

Walk on, walk on
With hope in your heart
And you'll never walk alone

You'll never walk alone

Walk on, walk on
With hope in your heart
And you'll never walk alone

You'll never walk alone



YOUR GRADUATION TIMELINE



Schedule an Appointment

Schedule an appointment with Russ each semester. Get an appointment early in the semester. Planning ahead is always a good idea! <https://niuhuskies.campus.eab.com/pal/09Xq5ZlCtK>



Review Degree Progress

Review your Degree Progress Report (DPR) each semester through MyNIU. You are responsible for your graduation requirements. The DPR is prepared by Registration and Records, the office that will do a final check on your academic requirements for graduation.



Financial Aid Status

Check your financial aid status each semester, if applicable.



Remove Roadblocks

Make sure encumbrances are removed prior to registration. You will not be able to register unless they are addressed.



Bug Russ

Always check with Russ if you are going to adjust your schedule.

STUDENT ORGANIZATIONS IN OM&IS



The Association of Information Technology Professionals

AITP (Association for Information Technology Professionals) develops the careers of OM&IS (Operations Management & Information Systems) majors. <https://www.facebook.com/aitpatniu/>



The Association for Supply Chain Management (APICS)

APICS is a student organization at NIU, and we bring experiences to students that will help them grow throughout their academic career. APICS stands for American Production and Inventory Control Society, and we are a branch of ASCM, which stands for Association for Supply Chain Management. Both are nationwide organizations that focus on improving the knowledge of supply chain professionals. At NIU, we host an array of passport approved events throughout the school year that do just that. <https://niuapics.com/>



InspirEd Lab

InspirEd Lab is a community of students, educators, designers, researchers, and developers working on experiments ideated to advance the development of experiential learning in information technology into new spaces. The InspirEd Lab provides an open, collaborative environment for interdisciplinary exploration, where students and professionals learn together as a team. <https://inspiredlab.github.io/>



OM&IS Student Advisory Board

Ask an OM&IS professor how you can get involved!



Delta Sigma Pi (DSP)

Delta Sigma Pi is a co-ed business fraternity that has been on campus for over 50 years! They accept new members majoring in business or economics at the start of every fall and spring. <https://www.facebook.com/DeltaSigmaPiHM/>

EXTRA ADVISING RESOURCES

UNDERGRADUATE CATALOG

A comprehensive resource that houses policies, procedures, and other essential information: <https://catalog.niu.edu/index.php>

COLLEGE OF BUSINESS GENERAL ADVISING WEBSITE

A general link to advising information in the College of Business and NIU :
<https://www.cob.niu.edu/advising/index.shtml>

OPERATIONS AND INFORMATION MANAGEMENT 4 YEAR DEGREE PATH

An example of a pathway over 4 years to complete your degree. This is generalized and should only be used to provide context. Every person's path is unique.
<https://www.niu.edu/advising/your-advising-plan/degree-paths/2020-2021/business/operations-management-information-systems.pdf>

STUDENT RESOURCES

There are many departments on campus that will provide a plethora of support. Please reach out to Russ or any NIU staff member and they will guide you to the appropriate resources: <https://www.niu.edu/counseling/student-resources/index.shtml>

ALL ABOUT ADVISING

Advising is often viewed within a narrow scope of “registration assistance”. While scheduling classes is an essential portion of the advising role, that is a procedural part. In fact, advising covers a much wider breath of support, assistance, and educational experiences. Below you will see some examples to give a much more accurate understanding of advising.

- A developmental process fostering personal growth and betterment.
- Aims to examine the definition of a meaningful life through personal goals.
- Assists in the development of personal, professional, and educational plans.
- Improves the decision-making process to ensure confidence in choices
- Is an ongoing partnership based on honesty and trust
- Is the shared responsibility of both student and advisor.

EXPECTATIONS FOR STUDENTS

- To be an active participant in their educational planning process.
- To strive for educational achievement to the highest attainable standard.
- Initiate and maintain regular contact with their advisor (minimally once per semester).
- Come prepared and on time for appointments.
- Be aware of and utilize the various campus resources and follow through with referrals.
- Understand how to read and interpret their academic requirement report.
- Become knowledgeable about university policies, procedures, and programs.
- Identify their academic and career-related goals.
- Be responsible for developing an educational plan.
- Ask questions!

EXPECTATIONS FOR ADVISORS

- Assist students to understand university policies & procedures, general education
- Encourage and guide students in the process of defining, developing, and attaining academic and career-related goals.
- Assist students in developing skills needed to create realistic and attainable educational plans.
- Provide information regarding relevant campus resources and services that will assist in enhancing academic performance and college experience.
- Foster a collaborative partnership between faculty, staff, and students
- Maintain confidentiality.
- Uphold obligation as a Title IX Responsible Employee.
- Be accessible to all students for questions and concerns.
- Encourage your ability to think critically, solve problems, and make informed decisions about your future life plans.
- Promote ethical conduct.
- Monitor student progress.

ACADEMIC ADVISING GOALS

The College of Business provides professional academic advisors to assist students in meeting their academic and career goals. Accomplishing goals takes dedication, diligences, and perseverance. Advisors work collaboratively with students to:

- Explore and strive for academic and career goals and aspirations
- Develop an academic plan guiding them to degree completion
- Effectively utilize campus resources
- Complete necessary paperwork and logistical items necessary to degree progress
- Develop success strategies to overcome obstacles
- Provide perspective for contextual decision-making
- Encourage critical thinking when confronting new information.
- Establish a positive mindset in all endeavors of life